



# 5S Application Training

## 5S 應用培訓

### (#5S-A1)

#### Training Objectives 培訓目標

- To understand the development of 5S  
瞭解 5S 的發展
- To understand 5S management principles  
理解 5S 管理法則
- To understand 5S in different industries and sectors  
理解 5S 在不同行業和場合的應用
- To develop the needed expertise for 5S implementation and assessments  
發展實施 5S 管理和評估所需基礎技能
- To foster good personal habits from understanding of 5S Concepts  
從 5S 的理解中培育良好個人習慣

#### Recommended Prior Knowledge 建議的事先認知

- Problems from work place or house-hold management  
工作場所管理或家居管理中遇到的問題





## Suitable for 培訓對象

- Persons with responsibilities for work place management  
工作場所管理相關的人仕
- Persons with responsibilities for house-hold management  
家居管理相關的人仕
- Students or parents with desire for 5S skills  
有志於培養 5S 技能的學生或家長

*Keep learning.  
Be outstanding!*



## Training Approach 培訓形式

- Lecturing by tutor 講師面授
- Exercises (individual or by team) 練習 (個人或小組)
- In Chinese, unless otherwise specified 中文授課 · 除非另文指定
- Tutor: Experienced Trainer with Registered QMS Auditor Qualification  
講師：經驗豐富的具備註冊質量審核員資格的培訓師





## Course Agenda 課程安排

(1 day 天)

Day 日程	Items 項目	Evaluation 評估
內容	<ul style="list-style-type: none"><li>• 前言</li><li>• 5S 應用<ul style="list-style-type: none"><li>- 整理 SEIRI</li><li>- 整頓 SEITON</li><li>- 清掃 SEISO</li><li>- 清潔 SEIKETSU</li><li>- 素養 SHITSUKE</li></ul></li><li>• 5S 實例</li><li>• 討論演練</li><li>• 問答</li><li>• 測評</li></ul>	Participation Required 要求參與





## Evaluation and Certificate 評估和證書

### 1. Evaluation based on Participation 參與表現評估

- A Certificate of Attendance by DQS will be issued to the registered participants who have participated in the whole training course and completed all assignments, but have not been successful in passing the exam.

全程出席並完成課程任務，但未能通過考試的學員可獲得DQS頒發的培訓出席證書。

### 2. General Evaluation 綜合評估

- A Certificate of Successful Completion by DQS will be awarded to registered participants who have participated in the whole training course, completed all assignments, and passed the exam.

全程出席和完成課程任務，並通過考試的註冊學員可獲得DQS頒發的培訓完成證書。



## Contact Information 聯絡信息

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[Registration Form 報名表](#)