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# Measurement Equipment Management Training 測量儀器管理培訓 (#MEM-U1)

### Training Objectives 培訓目標

- ➤ To understand the calibration related important regulatory requirements in China 瞭解在中國與計量相關的重要法規要求
- ➤ To understand the criteria for measurement equipment selection 瞭解測量儀器的選擇規則
- ➤ To understand the criteria for calibration service provider selection 瞭解測量儀器計量服務商的選擇規則
- ➤ To understand requirement for handling measurement equipment with defect 瞭解測量儀器發現問題後的處理要求
- To develop the basic expertise to implement a measurement equipment management process in an organization
   發展在組織中實施測量儀器管理過程的基本技能
- Due to the time constraint, MSA related topics are NOT included in this course. 由於時間限制,測量系统分析的内容不包括在本課程中

### Recommended Prior Knowledge 建議的事先認知

- Experience in measurement equipment selection or calibration related field 測量儀器選擇或計量相關經驗
- Problems in the implementation of calibration process in own organization 本組織的測量儀器管理過程中遇到的問題





## Suitable for 培訓對象

> Calibration engineers/technicians, QMS Auditors, MR, Managers, Process Engineers, experts in quality related field.

計量工程師/技術員、質量審核員、管理者代表、經理、質量管理領域相關的專業人仕

Persons seeking career opportunities in QMS or certification field.

尋找與質量管理領域/認證機構相關的就業機會的人仕



# Course Agenda 課程安排

# 1 DAY 天

| Day 日程 | Items 項目  | Evaluation<br>評估                  |
|--------|---|-----------------------------------|
| DAY 1  | <ul> <li>Basics of Measurement and relevant Terms 測量的基礎和術語</li> <li>Measurement Equipment Management 測量儀器管理</li> <li>Evaluation of Measurement Uncertainty 測量不確定度的評定</li> <li>Selection of Measurement Equipment and Calibration Service 測量儀器的選擇及計量服務的選擇</li> <li>Evaluation and Handling of Calibration Results 檢定和校准結果評估和處理</li> <li>Common Faults in Calibration Management 計量管理中的常見問题</li> <li>Skills for Calibration Personnel 計量人員的技能要求</li> <li>Workshops 討論演練</li> <li>Q&amp;A</li> <li>問答</li> </ul> | Participation<br>Required<br>要求參與 |
|        | • Exam<br>考試  | Pass: >=70%<br>in score           |





## Training Approach 培訓形式

Lecturing by tutor

講師面授

Exercises (individual or by team)練習 (個人或小組)

➤ Workshops 討論演練

Lecturing in Chinese with some materials in English 授課語言爲中文‧配備部分的英文資料

> Tutor: Experienced Trainer with Auditor Qualification

講師:經驗豐富的具備審核員資格的培訓師







#### Evaluation and Certificate 評估和證書

#### 1. Evaluation based on Participation 參與表現評估

A <u>Certificate of Attendance</u> by DQS will be issued to the registered participants who have participated in the whole training course and completed all assignments, but have not been successful in passing the exam.

全程出席並完成課程任務,但未能通過考試的學員可獲得DQS頒發的培訓出席證書。

#### 2. General Evaluation 綜合評估

A <u>Certificate of Successful Completion</u> by DQS will be awarded to registered participants who have participated in the whole training course, completed all assignments, and passed the exam with 70% or higher score.

全程出席和完成課程任務·並通過考試 (70%或更高分數) 的註冊學員可獲得DQS頒發的培訓完成證書。



### Contact Information 聯絡信息

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www.dqs.hk; iso@dqs.hk

Registration Form 報名表