



# ISO 9001:2015 & IATF 16949:2016 Internal Auditor Training 內部審核員培訓 (#QM+AQ-IA3)

## Training Objectives 培訓目標

- To understand the development of and changes to ISO 9001:2015 & IATF 16949:2016  
了解 ISO 9001:2015 和 IATF 16949:2016 的發展和更新
- To understand ISO 9001:2015 & IATF 16949:2016 standard requirements  
了解 ISO 9001:2015 和 IATF 16949:2016 的標準要求
- To understand the relations between standard, CSRs, and core tools  
了解標準，顧客特殊要求，核心工具的關係
- To understand the important certification rules for ISO 9001:2015 & IATF 16949:2016  
了解 ISO 9001:2015 和 IATF 16949:2016 的重要認證規則
- To develop the basic expertise to implement a QMS according to ISO 9001:2015 & IATF16949:2016 in an organization  
發展依據 ISO 9001:2015 和 IATF16949:2016 實施質量管理體系所需基礎技能
- To develop the needed expertise to plan and conduct internal audit  
發展進行內部審核所需基礎技能
- Specific understanding and application of automotive core tools are NOT included in this course due to time constraint.  
因時間關係，汽車業核心工具的專門內容不包括在此課程內。

## Recommended Prior Knowledge 建議的事先認知

- Application experience in ISO9001 標準應用經驗
- Basic understanding about ISO/TS 16949 標準基本認識
- Basic audit knowledge 基礎審核認知
- Problems in the implementation of QMS in own organization  
本身組織的質量管理體系運行中遇到的問題





## Suitable for 培訓對象

- QMS Auditors, MR, Managers, Engineers, Experts, Consultants in quality related field.  
質量管理體系審核員、工程師、管理層、質量管理領域相關的專業人仕、顧問
- Persons seeking career opportunities in QMS field /Certification Bodies.  
尋找與質量管理領域 / 認證機構相關的就業機會的人仕

*Keep learning.  
Be outstanding!*



## Training Approach 培訓形式

- Lecturing by tutor 講師面授
- Exercises (individual or by team) 練習 (個人或小組)
- Lecturing in Mandarin, Cantonese, or English as requested (unless otherwise specified), with training materials in English or Chinese  
授課語言可以按要求為普通話、粵語、或英文(除非另文指定) · 培訓資料為中文或英文
- Tutor: Experienced Trainer with IATF Registered Auditor Qualification  
講師：經驗豐富的具備 IATF 註冊審核員資格的培訓師





## Course Agenda 課程安排

3 DAYS 天

Day 日程	Items 項目	Evaluation 評估
	<ul style="list-style-type: none"><li>Preparation Assignment 課程預習 ( 0.5 hour 小時 )</li></ul>	
<b>DAY 1</b>	<ul style="list-style-type: none"><li>General introduction to ISO 9001:2015 簡介</li><li>High Level Structure, Process Approach 高級結構 · 過程方法</li><li>Risk Based Thinking, QMS Principles 風險思維 · 質量管理體系原則</li><li>Standard Requirements Understanding 標準要求的理解- ISO9001:2015</li><li>Workshops 討論演練</li><li>Q&amp;A 問答</li></ul>	Participation Required 要求參與
<b>Day 2</b>	<ul style="list-style-type: none"><li>General introduction to IATF 16949:2016 簡介</li><li>Standard Requirements Understanding 標準要求的理解</li><li>Workshops 討論演練</li><li>Q&amp;A 問答</li></ul>	Participation Required 要求參與
<b>Day 3</b>	<ul style="list-style-type: none"><li>Relation between standard, CSRs, &amp; core tools 標準、顧客特殊要求、核心工具的關係</li><li>Certification and Transition Rules 認證和過渡規則</li><li>Preparation for Certification Audit 認證審核前的準備</li><li>Internal Audit Planning, implementation, Reporting, &amp; Follow-up 內審策劃、實施、報告與跟進</li><li>Workshops 討論演練</li><li>Q&amp;A 問答</li></ul>	Participation Required 要求參與
	<ul style="list-style-type: none"><li>Written Exam 筆試 &lt;open book, 開卷&gt; ( 1.5 hour 小時 ) (online exam at 在線考試: <a href="http://www.dqs-a.com">www.dqs-a.com</a>)</li></ul>	Pass: >=70 % in score

### Note:

Upon request, the course may be shorten to 2.5 lecturing days with 0.5 day for self-study.  
如有要求，本課程可以將面授時間縮減為 2.5 天，另加半天的自學時間。





## Evaluation and Certificate 評估和證書

### 1. Evaluation based on Participation 參與表現評估

- A Certificate of Attendance by DQS will be issued to the registered participants who have participated in the whole training course and completed all assignments, but have not been successful in passing the exam.

全程出席並完成課程任務，但未能通過考試的學員可獲得DQS頒發的培訓出席證書。

### 2. General Evaluation 綜合評估

- A Certificate of Successful Completion by DQS will be awarded to registered participants who have participated in the whole training course, completed all assignments, and passed the exam with 70% or higher score.

全程出席和完成課程任務，並通過考試 (70%或更高分數) 的註冊學員可獲得DQS頒發的培訓完成證書。



## Contact Information 聯絡信息

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[www.dqs.hk](http://www.dqs.hk); [iso@dqs.hk](mailto:iso@dqs.hk)

[Registration Form 報名表](#)