ISO 9001:2015
Internal Auditor Training
內部審核員培訓
(#QMS-IA2R)

Training Objectives 培訓目標

➢ To understand the development of and primary changes to ISO 9001:2015
了解 ISO 9001:2015 的發展及其主要變更

➢ To have understanding about Quality Management Principles of ISO9001:2015
了解 ISO 9001:2015 的質量管理原則

➢ To have understanding about ISO 9001:2015 standard requirements
了解 ISO 9001:2015 的標準要求

➢ To have understanding about certification transition rules for ISO 9001:2015
了解 ISO 9001:2015 的認證轉換規則

➢ To develop the basic expertise to implement a QMS according to ISO9001:2015 in an organization
發展依據 ISO 9001:2015 實施質量管理體系所需基礎技能

➢ To develop the basic expertise to plan and conduct internal audit based on ISO9001:2015
發展根據 ISO 9001:2015 的標準要求進行內部審核所需基礎技能

Recommended Prior Knowledge 建議的事先認知

➢ Application experience in ISO9001
ISO 9001 應用經驗

➢ Problems in the implementation of QMS in own organization
本身組織的質量管理體系運行中遇到的問題

Suitable for 培訓對象

- QMS Auditors, MR, Managers, Engineers, Experts, Consultants in quality related field.
  質量管理體系審核員、工程師、管理層、質量管理領域相關的專業人仕、顧問

- Persons seeking career opportunities in QMS field /Certification Bodies.
  尋找與質量管理領域／認證機構相關的就業機會的人仕

Keep learning.
Be outstanding!

Training Approach 培訓形式

- Exercises (individual or by team)
  練習 (個人或小組)

- Workshops
  討論演練

- Lecturing in Mandarin, Cantonese, or English as requested (unless otherwise specified), with training materials in English or Chinese
  授課語言可以按要求爲普通話、粵語、或英文(除非另文指定)，培訓資料爲中文或英文

- Tutor: Experienced Trainer with Auditor Qualification
  講師： 經驗豐富的具備審核員資格的培訓師

Course Agenda 課程安排　　　　　　　　　1.5+ DAYS 天

Day 日程	Items 項目	Evaluation 評估
	• Preparation Assignment 課前預習（0.5 hour 小時）	Participation Required 要求參與
DAY 1	• General introduction to ISO 9001:2015 簡介 • High Level Structure 高級結構 • Process Approach 過程方法 • Risk Based Thinking 基於風險的思考 • QMS Principles 質量管理體系原則 • Standard Requirements Understanding 標準要求的理解 • Workshops 討論演練 • Q&A 問答	Participation Required 要求參與
	• After-class Discussions 課後討論（0.5 hour 小時）	Participation Required 要求參與
Day 2 (AM)	• Certification Transition Rules 認證過渡規則 • Internal Audit Planning, implementation, Reporting, & Follow-up 內審策劃、實施、報告與跟進 • Audit Reporting & Follow-up 審核報告和跟進 • Workshops 討論演練 • Q&A 問答	Participation Required 要求參與
	• Written Exam 筆試 <open book 開卷>（1 hour 小時）	Pass: >=70% in score

Note:

Upon request, the course may be shorten to 1 lecturing day with o.5 day for self-study.
如有要求，本課程可以將面授時間縮減爲 1 天，另加半天的自學時間。

Evaluation and Certificate 評估和證書

1. Evaluation based on Participation 參與表現評估

➤ A <u>Certificate of Attendance</u> by DQS will be issued to the registered participants who have participated in the whole training course and completed all assignments, but have not been successful in passing the exam.

全程出席並完成課程任務，但未能通過考試的學員可獲得DQS頒發的<u>培訓出席證書</u>。

2. General Evaluation 綜合評估

➤ A <u>Certificate of Successful Completion</u> by DQS will be awarded to registered participants who have participated in the whole training course, completed all assignments, and passed the exam with 70% or higher score.

全程出席和完成課程任務，並通過考試 (70%或更高分數) 的註冊學員可獲得DQS頒發的<u>培訓完成證書</u>。

Contact Information 聯絡信息

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Registration Form 報名表