



# OHSAS 18001:2007 Internal Auditor Training 內部審核員培訓 (#OHS-IA2R)

## Training Objectives 培訓目標

- To understand the development of OHSMS standard  
瞭解職安健管理體系標準的發展
- To have understanding about OHSAS 18001:2007 standard requirements  
瞭解 OHSAS 18001:2007 的標準要求
- To understand the consideration of regulations in OHSMS Planning  
瞭解法規在職安健管理體系策劃中的考慮
- To develop the basic expertise to implement an OHSMS according to OHSAS18001:2007 in an organization  
發展依據 OHSAS 18001:2007 實施職安健管理體系所需基礎技能
- To develop the basic expertise to plan and conduct internal audit  
發展進行內部審核所需基礎技能

## Recommended Prior Knowledge 建議的事先認知

- Experience in OHS  
職業健康與安全參與經驗
- Problem in the implementation of OHSMS in own organization  
本身組織的職安健管理體系運行中遇到的問題





## Suitable for 培訓對象

- OHS Auditors, MR, Managers, Engineers, Experts, Consultants in OHS related field.  
職安健管理體系審核員、工程師、管理層、職安健管理領域相關的專業人仕、顧問
- Persons seeking career opportunities in OHS field /Certification Bodies.  
尋找與職安健管理領域 / 認證機構相關的就業機會的人仕

**Keep learning.  
Be outstanding!**



## Training Approach 培訓形式

- Exercises (individual or by team)  
練習 (個人或小組)
- Workshops  
討論演練
- Lecturing in Mandarin, Cantonese, or English as requested (unless otherwise specified), with training materials in English or Chinese  
授課語言可以按要求為普通話、粵語、或英文(除非另文指定) · 培訓資料為中文或英文
- Tutor: Experienced Trainer with Auditor Qualification  
講師：經驗豐富的具備審核員資格的培訓師





## Course Agenda 課程安排

1.5+ DAYS 天

Day 日程	ItOHS 項目	Evaluation 評估
	<ul style="list-style-type: none"><li>Preparation Assignment 課前預習 ( 0.5 hour 小時 )</li></ul>	Participation Required 要求參與
<b>DAY 1</b>	<ul style="list-style-type: none"><li>General introduction to OHSAS 18001:2007 簡介</li><li>PDCA Cycle 策劃 - 執行 - 監測 - 行動循環</li><li>Standard Requirements Understanding 標準要求的理解</li><li>Hazards Identification and Risk Assessment 危險源識別和風險評估</li><li>Application of OHS related Important Regulations 職安健相關重要法規的應用</li><li>Workshops 討論演練</li><li>Q&amp;A 問答</li></ul>	Participation Required 要求參與
<b>Day 2 (AM)</b>	<ul style="list-style-type: none"><li>Preparation for Certification Audit 認證審核前的準備</li><li>Internal Audit Planning, implementation, Reporting, &amp; Follow-up 內審策劃、實施、報告與跟進</li><li>Workshops 討論演練</li><li>Q&amp;A 問答</li></ul>	Participation Required 要求參與
	<ul style="list-style-type: none"><li>Written Exam 筆試 &lt;open book 開卷&gt; ( 1 hour 小時 )</li></ul>	Pass: >=70% in score





## Evaluation and Certificate 評估和證書

### 1. Evaluation based on Participation 參與表現評估

- A Certificate of Attendance by DQS will be issued to the registered participants who have participated in the whole training course and completed all assignments, but have not been successful in passing the exam.

全程出席並完成課程任務，但未能通過考試的學員可獲得DQS頒發的培訓出席證書。

### 2. General Evaluation 綜合評估

- A Certificate of Successful Completion by DQS will be awarded to registered participants who have participated in the whole training course, completed all assignments, and passed the exam with 70% or higher score.

全程出席和完成課程任務，並通過考試 (70%或更高分數) 的註冊學員可獲得DQS頒發的培訓完成證書。



## Contact Information 聯絡信息

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[Registration Form 報名表](#)